

Welcome to MyFootballClub Registration at Wembley Downs Soccer Club

Go to www.myfootballclub.com.au

Retrieving a Password

1. Select "Register Now"
2. Select "Player Registration" at the bottom of the page.
3. You will be given two options which will allow you to find your FFA number, retrieve a password and enter the system.
4. If a "New User" to MyFootballClub you will then need to select from another 2 options based on whether you have played football in Australia within the last 5 years.
5. If you can't find your FFA number- Contact FFA Call Centre on (02) 8020 4199 or email myfootballclub@footballaustralia.com.au and they will assist you to locate your number, retrieve your password and log into the system.
6. If you cannot reset your password because your e-mail address does not match – click "Validate Account" and enter the required details. If those details match you can provide a new e-mail address to send the log in details to.

Note: Do not create account if you have been registered within the last 5 years – Contact FFA for assistance to find your FFA number

Age Groups and Fee Packages (Important!)

Please read and understand this. This is primarily for the Small Sided Football and Juniors age groups and to a lesser extent for the Youths. If you get this wrong your child may be registered in the wrong age group and by the time it is realised, it may be too late to move them to the correct age group, which may already be full.

Age groups are based on the player's age on their birthday during the 2012 calendar year. If a player turns 10 years old in 2012 then, in principle, their age group is "the 10s". We do not have "Under..." age groups. Do not make the mistake of selecting "the 11s" for your 10-year old thinking it is "Under 11s", unless you specifically want your child to play up a year.

As we have applied a limit on player numbers at each age group we have had to set up a "fee package" for each age group. However, each fee package has an age range associated with it. When registering your child, you may see multiple fee packages for different teams depending on the age and sex of your child so please make your selection carefully.

- All SSF and Junior teams are set up as Mixed Gender, unless they are specifically identified as a Girls team, as is the case with some of the Junior teams.
- Girls may play down one year if playing in a mixed team.
- In general, the minimum age assigned to an age group is 2 years below i.e. the 10s age group will be for 8 – 11 y.o, to allow for females that may play down one year or others that may play up.
- The club reserves the right to decline a registration for any player where, in the club's opinion, a player has been registered too far above their expected age group.

Selecting Our Club

1. When you log in for the first time click "Make a Registration Now".
2. View and update your contact details & photo (if necessary)
3. Type in our Club name which is [Wembley Downs Soccer Club](#).
4. Under Select Role: choose "Player".
5. Select Level ([applicable age group / team](#)).
6. Click Add.
7. Click Next.

Acknowledging Terms and Conditions

- Read and acknowledge all Terms and Conditions and Click Next.

Payment Options Screen

- You will be given the option to [Pay Now](#) or [Invoice Me](#). **You are required to select Pay Now. All registrations must be paid on-line.**

For more information contact Football West

Ph: (08) 9422 6913 E-mail: daniel.gibbons@footballwest.com.au Web: www.footballwest.com.au

- You will be sent an invoice via e-mail for your records.
- Continue to Pay your registration fee on-line via Credit Card (MasterCard or Visa).

Answer Additional Questions

- Save All Answers and Click Next.

Your Registration is Now Complete

- Your registration is now pending. The Club Registrar will now complete the final step of approving your registration. We will contact you directly to advise the next steps.
- Note that WDSC is applying a limit on teams and numbers of players in each age group for season 2012. You may register after the limit is reached but you will be in a waiting list.

Photos

- **All Juniors (12s to 16s), Youths (17s & 18s) and Seniors (19+)** are required to have a photo ID card. Please check the photo held against your player details. Upload a new photo if required.
- The photo:
 - Must be in .jpg file format
 - Must be a clear head shot in portrait layout (like a passport photo)
 - Should preferably be in 3 x 4 aspect ratio
 - May be either colour or black & white, but must be clear.
- No photo means no ID card and as with fees, that means you cannot play.

Small Sided Football age groups (6s to 11s) do not require a photo ID.

*For more information on the registration process, please contact **Norman MacLeod** via Phone on **0419 911024** or via e-mail **macleodn@bigpond.net.au***

Updating your Details

- Click on **"My Details"** then **"Edit My Details"** to update your Personal and Contact Details. Finalise by clicking **"Save My Details"**
- You may also Change your Password in this section by clicking **"Change Password"** and clicking **"Save"**

Where do I go for help?

- FFA Support Centre Ph: **(02) 8020 4199** or e-mail myfootballclub@footballaustralia.com.au
- Player resources (Videos/Manuals) which is available via www.myfootballclub.com.au under 2012 Registration > Resources
- FAQ's on the MyFootballClub website or FW Website via www.footballwest.com.au under Competitions-> Player Registrations

For more information contact Football West

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